



# REQUEST FOR EXPRESSIONS OF INTEREST (EOI) FOR CONSULTANCY SERVICES - DESIGN REVIEW OF ARCHITECTURAL AND ENGINEERING DESIGNS FOR KENYA AIRPORTS AUTHORITY

## TENDER No.: KAA/OT/EOI/0103/2023-2024

1. Kenya Airports Authority intends to undertake design reviews of architectural and engineering designs carried out internally and by outsourced consultants.
2. This design review is to cover proposed projects in all airports and airstrips under the mandate of the Authority.
3. The consultancy services will include:-
  - a) Design review of architectural designs for Passenger Terminal Buildings (PTB) and associated works;
  - b) Design review of aircraft pavement designs and associated works; and
  - c) Other construction related designs.
4. The consultancy period is expected to take no more than 3 months and may involve stakeholder consultations, including site visits of the subject aerodromes.
5. Kenya Airports Authority now invites eligible consulting firms ("Consultants") to express their interest in providing the services. Interested consultants should provide information demonstrating that they have the requisite qualifications and relevant experience to perform the services (in the form of a detailed company profile, description of similar assignments, experience in similar conditions, technical and managerial capabilities, core business and years in business, availability of appropriate skillset among others).
6. To be shortlisted, bidders are required to demonstrate:
  - i) Successful completion of detailed design of Passenger Terminal Building and/or detailed design of aircraft pavements and associated works and/or similar engineering assignments.
  - ii) Availability of an appropriate skills mix among proposed staff.
7. **DO NOT** submit financial statements at this stage.
8. Shortlisted firms shall be invited to bid for the services from time to time when the need arises.
9. The Validity Period of the shortlisting shall be 3 years from the date of shortlisting.
10. Consultants may associate with other firms in the form of a joint venture or a sub-consultancy to enhance their qualifications. Individual sub-consultants or firms shall only be allowed to participate in not more than one joint venture firm.
11. The expression of interest document should not exceed 50 Pages.
12. Interested bidders may obtain further information at the address below during office hours (weekdays from 08:00Hr to 17:00 Hrs EAT from Monday to Friday excluding lunch hour (13:00 to 14:00 Hrs) and public holidays, and send their queries on email address [tenders@kaa.go.ke](mailto:tenders@kaa.go.ke).
13. Expression of Interest documents must be submitted online on or before **21<sup>st</sup> November 2023 at 11.00 am**. Interested bidders who are not in KAA system and therefore do not have login credentials should contact KAA procurement through email: [tenders@kaa.go.ke](mailto:tenders@kaa.go.ke) for login credentials early enough and not later than three (3) days before tender closing date. All relevant submission documents must be attached on the login screen (Technical Proposal on Cfolder under technical Rfx Response system will lead you to the second screen (Cfolder) where the system creates a folder specific to you for uploading your response documents, click on "**Tech Bid**" the system will allow you to create a document, Click "**create**" button and attach the documents. A step by step manual/guide is available for downloading using the link <https://www.kaa.go.ke/corporate/procurement/manuals/>.
14. For clarification please email: [tenders@kaa.go.ke](mailto:tenders@kaa.go.ke) quoting **EOI Ref: KAA/OT/EOI/0103/2023-2024**

**Managing Director/CEO**  
**Kenya Airports Authority**  
**KAA HQ, Jomo Kenyatta International Airport**  
**P.O Box 19001- 00501**  
**NAIROBI, KENYA**

**Telephone: 254-20- (6611000/ 6822111)**  
**Email: [tenders@kaa.go.ke](mailto:tenders@kaa.go.ke)**