



Kenya Airports Authority

Head Office, Airport North Road
P.O. Box 19001 - 00501 Nairobi, Kenya
Tel: +254 - 020 - 822111 / 6611000 / 6612000
Fax: +254 - 020 - 822078, 827304
Email: info@kaa.go.ke
www.kaa.go.ke

KAA/OT/MIA/0077/2024-2025

12th February, 2025

To: All Tenderers

RE: RE-TENDER FOR PROVISION OF CLEANING SERVICES FOR GENERAL AREAS FUMIGATION AND PEST CONTROL SERVICES AT MOI INTERNATIONAL AIRPORT.

(Eligibility Duly Registered People living with Disability Owned Enterprises)

TENDER NO. KAA/OT/MIA/0077/2024-2025

ADDENDUM NO. 3

The following are tender clarifications/addendum issued regarding the above tender in accordance to instructions to tenderers clause 10 of the bidding document for the referenced tender.

No.	Clarification	Response
1.	We are writing for clarification on the above named tender that we are participating in 1. There are two bills of quantities, one from pages 62 - 65 and the other one from pages 74 -91. Clarify on which one to use. 2. There are two different quantities of the same consumables, one stated per month and another stated for 2 weeks. Clarify on the right quantities. Pages (62- 63), (71 - 74) respectively.	Bidder are hereby notified that Page 71-72 provides for penalties applicable in the event the service provider doesn't provide as per the contract. Page 73-74 gives the minimum quantity of materials (minimum stock levels in the service provider's store) to be made available on site at any given time so as to avoid service disruption Page 75-91 is for guidance purposes to the contractor. This helps to appreciate the expanse/ scope of service being provided
2.	Bidders are hereby informed that the BOQ which was originally shared on the tender document is hereby expunged in its entirety and replaced with annexed BOQ	

The closing/opening remains on **20th February, 2025 at 11.00 a.m.**

Kindly ensure your tender is valid for a period of **186 days** and the closing/opening date is **20th February 2025 at 11:00 a.m.**

This addendum forms part of the bidding document and is binding on all bidders. All other conditions remain the same.

Vincent Korir
GM (PROCUREMENT AND LOGISTICS)
For: MANAGING DIRECTOR/CEO

E.m

BILLS OF QUANTITIES FOR CLEANING OF GENERAL AREAS, FUMIGATION AND PEST CONTROL SERVICES AT MIA.

NO	ITEM	UNIT OF MEASURE	QTY PER MONTH	UNIT PRICE	AMOUNT PER MONTH	AMOUNT PER YEAR	AMOUNT PER 3YEARS
	CONSUMABLES						
1	Polish for terrazzo floor	Ltrs	200ltrs				
2	Floor Maintainer	Ltrs	100ltrs				
3	Stripper (applied three times in a year)	Ltrs	100 Ltrs				
4	Multipurpose detergent	Ltrs	100ltrs				
5	Disinfectant	Ltrs	80ltrs				
6	Heavy duty cleaner (Supa 10 or equivalent)	Ltrs	15ltrs				
7	Shampoo for carpets	Ltrs	20ltrs				
8	Leather cleaner	Ltrs	10pcs of 1 ltr				
10	Stain remover for terrazzo and tiles	Ltrs	20ltrs				
11	Aluminium cleaner	Ltrs	2ltrs of 250ml				
12	Automatic airfreshner complete	Pcs	5pcs				
13	Wood cleaner	Pcs	25pcs of 300ml				
14	Glass cleaner-liquid	Pcs	12pcs of 300ml				
15	Airfreshner	Pcs	24pcs of 300ml				
16	Bleach	Ltrs	40Ltrs				
17	Yellow dusters	Pcs	20				
18	Cleaning dusters (color coded heavy duty)	Pcs	20				
19	Scourers	pkts	48 pkts				
20	Door wedges	Pcs	120pcs				
21	Large liners	Pcs	1500pcs				
22	Small liners for office bins	Pcs	250pcs				
23	Stripping pads	Pcs	7pcs				
24	Buffing pads	Pcs	5pcs				
25	Buffing brushes	Pcs	7pcs				
26	Antiseptic (Savlon)	Pcs	4ltrs				
27	Baby oil	Pcs	400ML				
28	Sanitizer	Ltrs	20LTRS				
29	Carpet brush	Pcs	3PCS				
30	Insecticide-Promax or equivalent	Ltrs	3				
31	Pesticide e.g. Mosenroch or equivalent	Ltrs	3				
32	Insecticide eg Thunder or equivalent	Ltrs	2ltrs				
33	Termicide eg Termido or equivalent	Ltrs	3				
34	Rat poison eg Storm 20G BB	Kgs	2kgs				
35	Herbicide e.g Touch down or equivalent	Ltrs	3				
36	Steel wire		1 roll (500grams)				
37	Disinfectant spray-Biosafe or equivalent	Ltrs	8litres				
			-				

	SUB TOTAL CONSUMABLES						
	B - MANPOWER						
	Staff	Number of Staff Required	Total No.	Wage per person per Month	Total Wage Per Month	Wage per Annum	Amount per 3years
	Manager	01	01				
	Supervisor	06	06				
	Stewards	68	68				
	Fumigators	04	04				
	Gardener	01	01				
	SUB TOTAL LABOUR/MANPOWER COST	80	80				

Signature of tenderer _____

Date _____ Stamp.....

I. The Specifications and Priced Activity Schedule

MINIMUM WAGE COMPLIANCE TABLE

Description	Minimum No. of Staff	Indicate Minimum Salary per month Inclusive of House Allowance which must be in compliance with the latest government gazette on minimum wages.
Manager	01	
Supervisors	06	
Stewards	68	
Fumigators	4	
Gardener	1	

LABOUR AND MATERIAL COST ANALYSIS BREAK DOWN

COSTS ACTIVITIES	Cost per Month in Kshs.	Cost for 12 months in Ksh	Cost for 3years in Ksh
COST FOR MATERIALS			
SECURITY PERMITS FOR ALL STAFF			
ADD 16% VAT OF SUB TOTAL (2)			
SUBTOTAL (2) INCLUSIVE OF 16% VAT			
ADD LABOUR COST			
TOTAL COST FOR 3YEARS INCLUSIVE OF TAXES			
PROFIT			
TOTAL FOR 3 YEARS INCLUSIVE OF ALL TAXES			
GRAND TOTAL FOR 3 YEARS			

Note: Bidder is advised to ensure that the quoted total cost covers the staff salaries, associated costs, materials and a reasonable profit. Where salaries indicated under compliance table above do not meet the minimum government wage rate as gazetted or you have costed your bid below the indicated salary (basic plus house allowance) to be paid to each of the categories of staff, the bid shall not be considered as responsive irrespective of having met all the other requirements.

Signature of tenderer _____

Date_____Stamp.....

Date: _____

ITT No: