



MINUTES OF PRE-BID MEETING HELD ON 18th MARCH 2025

**PROPOSED PAVEMENT REPAIRS ON THIRD FREIGHT LANE (CROWNE PLAZA ROAD) AT JOMO KENYATTA INTERNATIONAL AIRPORT
TENDER No. KAA/OT/JKIA/0127/2024-2025.**

IN ATTENDANCE

As per the attached register.

AGENDA

1. Opening remarks
2. Review of tender document
3. Issues raised by bidders
4. A.O.B

MINUTE 1-Opening Remarks
The Chairperson welcomed the representatives of the bidding firms to Kenya Airports Authority and called the meeting to order at 10.00 am.
MINUTE 2-Review of Tender Requirements
Bidders were taken through the tender document and informed of the need to: <ol style="list-style-type: none"> a) Ensure they submit the bid online. b) Ensure that they provide all the requirements for Mandatory and Technical Evaluation. c) Fill in on the forms in the format provided. d) Ensure that they raise their queries in regard to the process not later than 3 days before tender opening/closing day. This includes obtaining login credentials.
MINUTE 3-Review of Tender Requirement
Bidders were given an opportunity to ask questions, the questions were as follows: Q1 What are the working hours as per the Authority, could there be provision of working 24 hours? Response; This could be granted upon request by the winning bidder. Q2. Would the authority give a waiver on passes and parking fees for the winning bidder? Response; No, there is no waiver on passes and parking fees bidders should make provision for the same.

A.O.B

There being no any other business/question or clarification the meeting was adjourned at 04:30 pm.

Eng Moses Osure (Chairperson):


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Ruth Wanjohi (Secretary)


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Date: 18th March 2025